**English 8 Policies**

Mrs. Mills – Malow Junior High School

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**Rules:**

1. No talking while the teacher is talking
2. Come to class on time and with required materials
3. No cell phones in sight or in use (without permission)
4. Do not disrupt the learning of others
5. Use appropriate language

**Consequences:**

1. Warning – Verbal or Signal (if you are talking while I am giving instruction, and I look at you, that is your signal and warning. I am not going to stop unless I have to because you did not.
2. Loss of participation points/Student Conference
3. Detention/Parent Contact
4. Referral to office

*\*Any behavior that affects the safety of others or is extreme will result in automatic detention or referral*.

**Required Class Materials:**

-Writing Utensil -Current Class Novel -Silent Reading Book -Folder/Binder

**Procedures:**

1. **Enter the classroom** in a timely, controlled manner and take your assigned seat.
2. **Be** **silent** once the bell rings. *If you are tardy to class, enter the room as quietly as possible.*
3. **See the board for start-up activity** and begin immediately.
4. Complete all activities and assignments given for the day. *If you finish early, read a book, or complete any missing assignments.*
5. **If you need to use the restroom**, wait for an appropriate time to ask. **Do not** interrupt instruction to ask. *No passes will be given the first or last 10 minutes of class.*  Sign out when you leave the room.
6. Make sure your name and hour appear on all assignments and turn them into the designated location.
7. **If you are absent**, see the absent calendar, or my website for what you missed. Get any handouts from the absent work crate. Turn in any assignment that was collected while you were out into the “absent” work tray.
8. **If the phone rings** during class, be silent while I take the call and handle school business.
9. **If I have to leave the room** for any reason, stay in your seat and continue working quietly.
10. **Stop and Listen** to any announcements.
11. **I will dismiss the class, not the bell!!** When the bell rings, remain seated. Once I see that everything is in order, I will dismiss you.

**Expectations:**

1. **I expect each student to conduct themselves in an appropriate manner at all times in the classroom**. Be respectful of me, other students, and yourself. Use appropriate language and a respectful tone. Manage your own behavior and accept the consequences of negative behavior. *Disruptive, disrespectful behavior* ***will not*** *be tolerated.*
2. **I expect each student to work to the best of their ability at all times.** Complete your assignments on time and take pride in your work. Work independently when assigned to do so. Remain in your assigned seat unless told otherwise.
3. **I expect each student to pay close attention to my instruction**. Stay focused during reading/discussion. Do not talk while I or others are reading or talking. Follow instructions carefully. You may ask for further explanation, but do not ask me to repeat something because you were not paying attention.
4. **I expect each student to succeed.** You have complete control over your academic success. If you need additional help, you need to be proactive in asking me. If you work hard, attend class regularly, complete assignments on time, and participate in classroom activities and discussion, you will succeed. Be excited, be positive, and be enthusiastic about learning and you will do very well.

**Grading:** Points based, and standard grading scale used (see handbook).

**Participation Grade:**

For each ten-week period, the students will be responsible for maintaining a 50 point participation grade. Each student will begin with 25 out of 50 points to start. Students maintain this grade for coming to class on time with required materials, being attentive listeners, participating in class discussions, and promptly starting the daily start-up activity (independent reading or bell work). The remaining 25 points will be added in the second 5 weeks of the quarter.

\*\*Participation points (1-2) will be subtracted at the teacher’s discretion for the following reasons:

*Tardiness Unprepared for class inappropriate behavior/ language*

*Disruptive behavior Off task/not working Use of cellphone*

**Absent Work:**

It is your responsibility to find out what was done while you were absent. There is a calendar in the back of the room indicating what was done that day. You can also check my website. There is a file in the back of the room that will have any handouts you missed. You have as much time to complete the work as you were out. (see handbook).

**Homework:**

Most of the work will be started in class so that questions can be answered. Additionally, there will be enough time provided to finish the majority of the assigned tasks. Late work will be accepted at 50% of the original point value \* *Use your class time wisely*

**Extra Credit:**

You are **NOT** eligible for extra credit opportunities if you have **ANY** missing assignments.

**Tardy Students:**

You are tardy if you are not ***in your seat*** when the bell rings.

* If a student is tardy, the first three times they will lose 2 points of their participation grade.
* The fourth tardy will result in a 30 minute afternoon detention.
* The fifth tardy will result in a one hour detention.
* Beyond five times tardy, student will be referred to administration for review.

**Substitute Teachers:**

Students are expected to behave appropriately for all substitute teachers. Students whose names are left by the substitute for any reason will receive a detention and a deduction in their class participation grade. More than one incident will result in a lowered citizenship grade and a referral to the main office.

**Cheating:**

Cheating penalties are strictly enforced. Cheating is defined by any of the following:

- Copying of another student’s homework, class work, and/or test/quiz

- Willfully providing answers to homework or test/quiz answers

- Collaborating on assignments without the teacher’s expressed permission

- Having another student’s homework in possession

- Talking/whispering during a test/quiz

- Plagiarizing written assignments

**Penalty for cheating –**

* + - zero earned on that particular test/quiz/assignment no matter what point value
    - a parent-guardian phone call home
    - subsequent incidents will be referred to administration for review.

**Extra Help:**

I am always willing to help a student who is having difficulty. I am available before and after school. Please make arrangements with me one day in advance.

**Website:** I have created a website for the use of students and parents. The website will include classroom handouts, weekly lesson plans, and helpful websites. The website address is mjhmrsmills.weebly.com.

I use **remind101** to help students. It is a texting app where I can remind students of upcoming tests, projects, etc. Sent to the number 586-554-2452 and in the message type @52727. I welcome parents to subscribe to this in addition to students.

**First assignment** – Please have your parent email me, or send me a handwritten note by this Friday acknowledging that you have shared this classroom information with them.